

CONTINUING EDUCATION REQUIREMENTS FOR LICENSED EDUCATIONAL PSYCHOLOGISTS



DEFINITIONS

Renewal Period – A 2 year period from issue date of the license

Active – A license that is valid (not expired). Continuing Education Hours required. Licensee may practice.

Inactive- A license that is capable of returning to active status. Licensee may not practice on an Inactive license status. No Continuing Education Hours are required while on an Inactive status.

Board Recognized Approval Agency – An entity that is a professional organization. Frequently the entity is a national association.

Board Approved Provider – An entity that is a professional association, but California specific.

First Renewal Period – 18 hours

6 hours



7 hours



15 hours



WHERE TO FIND CE COURSES

CE APPROVAL AGENCIES

- American Psychological Association (APA)
- Association of Social Work Boards (ASWB)
- California Association of Marriage and Family Therapists (CAMFT)
- California Psychological Association (CPA)
- National Association of School Psychologists (NASP)
- National Association of Social Workers (NASW)
- National Board of Certified Counselors (NBCC)

BOARD-RECOGNIZED PROVIDERS

- American Association for Marriage and Family Therapy (AAMFT)
- American Association for Marriage and Family Therapy-California Division (AAMFT-CA)
- California Association for Licensed Professional Clinical Counselors (CALPCC)
- California Association of Marriage and Family Therapists (CAMFT)
- National Association of Social Workers-California Chapter (NASW-CA)
- California Society for Clinical Social Work (CSCSW)
- California Association of School Psychologists (CASP)
- California Psychological Association (CPA)
- California Counseling Association (CCA)
- American Counseling Association (ACA)

ALTERNATIVE OPTIONS TO EARN CEUS

- **POSTSECONDARY INSTITUTIONS**
 - 1 semester unit = 15 CE hours
 - 1 quarter unit = 10 CE hours
- **TEACHING EXPERIENCE – ACCREDITED INSTITUTION OR CE PROVIDER**
 - Course content is related to licensee scope of practice
 - May only claim the course once during a single renewal period
 - The credit claimed equals the credit for the course
- **ATTEND BOARD ENFORCEMENT CASE REVIEW TRAINING***
- **SERVE AS A SUBJECT MATTER EXPERT FOR ENFORCEMENT CASE REVIEW***
- **PARTICIPATE IN EXAMINATION DEVELOPMENT WORKSHOPS***
- **PARTICIPATE IN A PROFESSIONAL ORGANIZATION’S LAW AND ETHICS COMMITTEE***
- ** Will satisfy the 6 hour law and ethics course requirement*

LICENSEE RESPONSIBILITIES

- Obtain all CEUs as specified in BP 4989.34
- Complete all CEUs within the renewal period – CCR 1887.3
- Each renewal cycle certify, under penalty of perjury, that all CEUs were completed – CCR 1887.1
- Maintain a record of CEUs completed for a period of at least 2 years from the date of license renewal for which the course was completed – CCR 1887.12
- Respond to the Board's request to audit CEUs – BP 4989.34(d)



BUSINESS AND PROFESSIONS CODE SECTION 4989.34
ALLOWS THE BOARD TO VERIFY COMPLETION OF THE
CONTINUING EDUCATION REQUIREMENT

MONTHLY, THE BOARD RANDOMLY SELECTS LICENSEES
FOR A CONTINUING EDUCATION AUDIT

AUDIT PROCESS

- LICENSEE IS NOTIFIED VIA MAIL THEY ARE SELECTED FOR AN AUDIT
- LICENSEE PROVIDES COPIES OF ALL CE CERTIFICATES FOR THE DATES SPECIFIED IN THE AUDIT LETTER BY THE DUE DATE
- BOARD STAFF REVIEWS ALL CE CERTIFICATES TO VERIFY COMPLIANCE WITH CE REQUIREMENTS
- LICENSEE IS NOTIFIED OF AUDIT RESULTS



AUDIT OUTCOMES



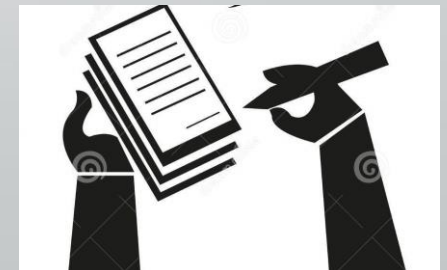


COMPLIANCE

- Licensee is notified. No further action.

NON COMPLIANCE

- Licensee is referred to the Board's Enforcement Unit for issuance of a Citation and Fine.
- Citation and Fine is directly related to the number of hours and the courses not completed during the renewal period.
- Licensee may request an Informal Conference to contest the Citation and Fine.



INFORMAL CONFERENCE PROCESS

- Conference scheduled and conducted via phone with Board AEO and Enforcement Manager
- Licensee may discuss/provide any mitigation in support of request
- Board AEO and Enforcement Manager consider information discussed/provided during the conference
- Citation and Fine may be upheld, modified, or dismissed
- If the licensee is dissatisfied with the outcome, the licensee may request an administrative hearing before an Administrative Law Judge

FINAL DISPOSITIONS

- Licensee must comply with all requirements specified in the citation
- Licensee must pay the fine prior to the next renewal
- Any remaining balance of the fine is added to the next renewal
- The Citation and Fine remains part of the licensee's record for 5 years
- The Citation and Fine is not considered a formal disciplinary action

January – August 2018 Audit Results

License	Pass	Fail	Pending	% Pass	% Fail	% Pending
LMFT	228	106	17	65%	30%	5%
LCSW	147	54	13	69%	25%	6%
LEP	8	7	0	53%	47%	0
LPCC	11	5	0	69%	31%	0
TOTAL	394	172	30	66%	29%	5%

The top reasons a licensee failed the Continuing Education Audit during this period are as follows.

- Failure to complete the required 6-hr Law and Ethics coursework within the renewal period
- First time renewals did not complete the HIV/AIDS course
- Completing continuing education courses from unapproved providers.



https://www.bbs.ca.gov/licensees/cont_ed.html